

Dumbleton Parish Council

Minutes of the Online Meeting Wednesday, 15th July 2020.

Present: J Harmsworth Cowles (Chairman), R Price (Vice Chairman), M Campbell, D Easter, K Hending and K Risdale.

Apologies: Apologies were received from T Risdale.

In Attendance: D Roscoe (Parish Clerk).

1034 Declarations of Interest:

1034.1 No declarations were received.

1035 Requests for Dispensation:

1035.1 No written requests for Dispensation were received.

1036 To approve the minutes of the last meeting

1036.1 The minutes of the meeting held on 20th May 2020 were agreed and signed by the Chairman.

1037 County Councillors Report:

1037.1 No report.

1038 Borough Councillors Report:

1038.1 No report.

1039 Clerk's Report:

1039.1 The clerk's report was reviewed and updated.

1040 Finance:

1040.1 **It was resolved that** the following payments had been made since the last meeting. Payment of these cheques was proposed by Cllr Easter and seconded by Cllr Hending. Unanimous.

Date	Payee	Cheque No	Amount inc VAT £	VAT £	Description
20/05/2020	Simon Brown	OB143	200.00	0.00	Speed Sign Maintenance
28/05/2020	Zurich Insurance	OB144	1,011.48	0.00	Insurance
28/05/2020	1&1 Internet	DD	54.00	9.00	Web Hosting
12/07/2020	D Roscoe (Clerks Salary)	DD	425.78	0.00	Clerks Salary
15/06/2020	Community Heartbeat	OB145	282.00	47.00	Defibrillator Parts
26/07/2020	ICO	DD	40.00	0.00	Information Commissioner
19/06/2020	Iain Selkirk	OB146	100.00	0.00	Audit Fees
26/06/2020	C Newman (May)	OB147	185.00	0.00	Mowing
26/06/2020	Community Heartbeat	OB148	45.60	7.60	Defibrillator Pads
20/05/2020	Simon Brown (May/June)	OB149	200.00	0.00	Speed Sign Maintenance
16/07/2020	D Roscoe (Clerks Expenses)	OB150	149.93	7.89	Clerks Expenses
12/08/2020	D Roscoe (Clerks Salary)	DD	425.78	0.00	Clerks Salary

1040.2 **It was resolved that** the Financial Statement be accepted. Proposed by Cllr Easter and seconded by Cllr Hending. Unanimous.

1040.3 **It was resolved that** the clerk's salary and expenses be approved. Proposed by Cllr Harmsworth Cowles, seconded by Cllr Easter. Unanimous.

1040.4 The budget for 2020/21 was reviewed and approved.

1040.5 **It was resolved that** the Annual Governance Statement be approved. Proposed by Councillor Easter, seconded Councillor Hending. Unanimous.

1040.6 **It was resolved that** the Annual Accounting Statement be approved. Proposed by Councillor K Ridsdale, seconded Councillor Harmsworth Cowles. Unanimous.

1040.7 **It was resolved that** the Certificate of Exemption be approved. Proposed by Councillor Harmsworth Cowles, seconded Councillor Easter. Unanimous.

These minutes have yet to be approved by the Parish Council.

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1041 Planning:

1041.1 The following plans were considered:

Appl Number	Location	Application
20/00189/FUL	The Hobnails Inn Little Washbourne Tewkesbury Gloucestershire	Erection of boundary wall and gates (Retrospective application). Objections submitted
20/00286/FUL	Manor Farm Main Street Wormington Broadway	Conversion of existing agricultural buildings into 1 no. dwelling and associated external alterations, and provision of associated private residential garden area and vehicular driveway, parking and turning areas. Comments submitted.
20/00325/PIP	Land Off Beckford Road Great Washbourne Tewkesbury Gloucestershire	Erection of up to 2 no. dwellings. Objections submitted
20/00179/FUL	Doe House Main Street Dumbleton Evesham	Replacement of No.4 windows on the front elevation and the retention of No.1 first floor window on the front elevation. Response required. No objections
20/00266/FUL	Barn At Wormington Farm Main Street Wormington Broadway	Demolition of existing agricultural building and erection of pair of two storey semi-detached dwellings and associated single storey detached building used for vehicular parking, and provision of associated vehicular parking and turning area. Objection will be submitted.

1042 To consider Highways issues:

1042.1 **Action:** Councillor K Ridsdale will forward a photograph and location of the stile that requires attention for forwarding onto Highways.

1042.2 **Action:** The clerk will write to H A Day and Sons requesting that the overgrown hedge on their land be cut back as this was causing a sight blockage for vehicles exiting the Wormington/Sedgeberrow road.

1043 To review the Risk Register

1043.1 No issues reported.

1044 To discuss mowing verges.

1044.1 **Action:** The clerk will clarify the location of the verges with Councillor T Ridsdale to identify the landowners.

1045 To discuss the Website Accessibility Regulations.

1045.1 **Action:** Councillor Harmsworth Cowles will carry out an accessibility assessment of the Parish Council website.

1045.2 **Action:** Councillor Harmsworth Cowles will write the Accessibility Statement.

1045.3 **Action:** The Council agreed to launch a new website to fulfil as much of the accessibility requirement legislation as possible within the Council's resources, and to meet its previously agreed aim of providing better communication to the Parish. It was agreed that there would be no additional cost for this..

1046 To discuss issues regarding the National Grid site at Wormington.

1046.1 Councillor K Ridsdale gave an update regarding concerns over work undergoing at the gas station. It was agreed that we must ensure that heavy machinery is not brought through the village. Councillor K Ridsdale confirmed she is liaising with David Kerr. Action: Councillor Harmsworth Cowles will draft a written request asking National Grid to inform the Council what expansion work is going on, their plans including a traffic plan, and organise a site meeting.

1047 To agree action regarding the repainting of the telephone box in Wormington.

1047.1 Councillor Campbell raised the issue of the condition of the phone box. BT has confirmed it is on their repainting schedule but with no ETA. The Council discussed alternatives to BT to refurbish the phone box to an acceptable standard. It was agreed that quotations would be obtained for the work and the Council's liability investigated before a further decision is made

1048 To agree format of future meetings in light of the ongoing Covid-19 situation and shielding requirements.

1048.1 It was agreed that the next meeting would continue to be online.

1049 Items for Future Agendas (A formal wording of each motion must be presented to the clerk at least 10 working days before the meeting)

1049.1 To discuss tree work regarding overhanging branches on the green in Wormington.

1049.2 To discuss speeding issues throughout the Parish.

1049.3 To discuss increase in heavy plant machinery coming through Dumbleton.

The meeting closed at 8.45pm

Date and location of Next Meeting: 16th September 2020. This will be an online meeting commencing at 7.30pm.

These minutes have yet to be approved by the Parish Council.